

**GALENA PARK INDEPENDENT SCHOOL DISTRICT
MINUTES OF THE BOARD MEETING**

Regular Meeting

Monday, August 14, 2017

Administration Building of Galena Park Independent School District, the address of which is 14705 Woodforest Blvd, Houston, Texas 77015
6:00 PM

The Board of Trustees of Galena Park Independent School District met for a Regular Meeting on Monday, August 14, 2017 with the following members present, to-wit: President, Jeff Miller; Vice President, Wanda Heath Johnson; Secretary, Minnie Rivera; Members: Dawn Fisher, Wilfred J. Broussard, Jr., Joe Stephens, Ramon Garza, and Dr. Angi Williams, Superintendent of Schools. Geneva Boyett recorded the minutes.

At 5:45 p.m., President Jeff Miller stated that a quorum was present, and the Board would meet in Executive Session as authorized by Sections 551.001 through 551.084, et seq of the Texas Government Code pursuant to:

- A. Section 551.074 Personnel - Deliberate appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public employee
 - 1. Consider approval of the employment of contractual personnel as presented.
 - 2. Consider approval to hire two new positions for the 2017-2018 school year.
- B. Section 551.071 Attorney/Client consultation - For the purpose of a private consultation with the Board's attorney on any or all subjects or matters authorized by law
 - 1. Attorney consultation with the Board to discuss any items on the agenda.

At 6:01 p.m., Mr. Miller announced that Executive Session was adjourned and the Board would meet in Public Session for the following action on items discussed in Executive Session.

Mr. Miller called for a motion to approve the employment of contractual personnel as presented. A motion was made by Wanda Heath Johnson and seconded by Ramon Garza. The motion passed unanimously.

Mr. Miller called for a motion to hire two new positions for the 2017-2018 school year. A motion was made by Dawn Fisher and seconded by Minnie Rivera. The motion passed unanimously.

PUBLIC HEARING: At 6:02 p.m., Mr. Miller called the Public Hearing to order and introduced Ella Moreaux, Executive Director for Educational Support, who presented the Annual Performance Report of the District's Optional Flexible School Day Program (OFSDP) for the 2016-2017 school year. The Public Hearing was adjourned at 6:05 p.m.

REGULAR MEETING: At 6:05 p.m., Mr. Miller called the meeting to order and opened the meeting with a prayer followed by the pledges to the American and Texas flags which were led by Trustee, Wanda Johnson.

RECOGNITION: Dr. Williams and Jeff Miller recognized the following:

Board Recognition:

Past Board President, Wilfred J. Broussard, Jr.
Board Officers for the 2017-2018 School Year

Administrator Recognition:

Melissa Arneaud, Assistant Principal, Gerald D. Cobb Sixth Grade Campus
Seretha Augustine, Director, Student Support Services
Ashleigh Barrett, Assistant Principal, Normandy Crossing Elementary School
Jason Bollich, Senior Director, Secondary Curriculum and Instruction
Kenneth Bush, Director for Transportation
Sarah Castillo, Lead Assistant Principal, Gerald D. Cobb Sixth Grade Campus
Gerardo Cruz, Assistant Principal, Cunningham Middle School
Vivian Dancy, Director for Athletics
Matt Day, Assistant Principal, Gerald D. Cobb Sixth Grade Campus
Veronica Garza, Assistant Principal, Cimarron Elementary School
Steven Gonzales, Assistant Principal, Tice Elementary School
Anna Gonzalez, Principal, Woodland Acres Middle School
Adrian Hurtado, Principal, Gerald D. Cobb Sixth Grade Campus
Katricea Johnson, Assistant Principal, Green Valley Elementary School
Wendy McGee, Principal, Purple Sage Elementary School

Oleavia Shaunte Morris, Principal, Cunningham Middle School
 Elizabeth Nava, Assistant Principal, Galena Park Middle School
 Tammy Pankratz, Executive Director, School Administration
 Ben Pape, Senior Director, Business Services
 Shelly Paquette-Gomez, Assistant Principal, Pyburn Elementary School
 Regina Patrick-Sims, Assistant Principal, North Shore Elementary School
 David Pierson, Principal, North Shore Senior High School-9th Grade Campus
 Colina Poullard, Associate Principal, Galena Park High School
 Donna Pruitt, Director, PEIMS and Data Quality
 Richard Lee Ramirez, Principal, Galena Park Middle School
 Sandra Rodriguez, Principal, Woodland Acres Elementary School
 Ashley Sherrard, Assistant Principal, Early College High School
 Keith Skiles, Assistant Principal, North Shore Middle School
 Jonathan Sutton, Principal, Shirley J. Williamson Elementary School
 Helen Tiller, Director, Secondary English Language Arts
 Kermit Walker, Assistant Director for Athletics
 Alaide Zavala, Assistant Principal, Woodland Acres Elementary School

AUDIENCE ITEMS: There were four audience items presented by the following:

1. Nesline Samanigo who presented information regarding an enrollment concern she had for her two children.
2. John Bourgeois with the Fidelity High School Historical Committee presented the district with historical items to be displayed in the administration building.
3. Dr. Pam Wells with Region 4 recognized our Board of Trustees for being selected as the Region 4 Honor Board.
4. Terri Moore then recognized our Board of Trustees for being selected as one of the five finalist for the 2017 Outstanding School Board which will be determined at the TASA/TASB Conference in October.

BOARD COMMENTS: Mr. Ramon Garza thanked everyone for the board recognition and commented that “we are all in this together.”

ACADEMIC SPOTLIGHT: Terri Moore, Assistant Superintendent for Communication Services and Professional Development, presented the Spotlight.

REPORTS: Mr. Miller introduced Dr. Wanna Giacona, Assistant Superintendent for Human Resource Services, who presented TASB Localized Policy Manual Update 108 and BDAA (LOCAL) Officer and Officials: Duties and Requirements of Board Officers both at first reading. Mr. Miller asked if anyone had questions and then thanked Dr. Giacona. Mr. Miller then introduced Harold Fletcher, Director for New Facilities and Planning, who presented the 2016 Bond Program Construction Update. Mr. Miller asked if anyone had questions and then thanked Mr. Fletcher.

CONSENT AGENDAS – ACTION: So that audience members might better understand the Consent Agenda process, Mr. Miller stated that the Board members receive Agenda Items prior to each Board meeting and are given adequate time to go through each Agenda Item thoroughly and to ask questions of the staff, if needed.

Mr. Miller asked the Board if any item from the General Consent Agenda should be removed for a separate vote. No item was requested for separate vote, and the General Consent Agenda was presented for a motion.

1. Consider approval of the minutes of the Regular Meeting held on Monday, June 12, 2017 and the Special Board Meeting held on Tuesday, June 20, 2017.
2. Consider approval of the Galena Park ISD list of teacher appraisers for the 2017-2018 school year.
3. Consider approval of the Galena Park ISD teacher appraisal calendar for the 2017-2018 school year.
4. Consider approval of the 2017-2018 Optional Flexible School Day Program Application.
5. Consider approval of the District Improvement Plan and Campus Improvement Plans for the 2017-2018 school year.
6. Consider approval of the agreement between the Galena Park Independent School District and the Harris County Health System for the operation of two school-based community health clinics as presented from September 1, 2017 to August 31, 2018.
7. Consider approval of the Student Code of Conduct for the 2017-2018 school year.
8. Consider approval of the T-TESS appraisal for most teachers and the alternate appraisals for other staff members.
9. Consider approval of the list of middle and high school Advanced Courses as presented.
10. Consider approving an amendment to Galena Park ISD’s District of Innovation Local Innovation Plan which will allow the District to make decisions on certification needs for various special programs including, but not limited to

trade and vocational courses, such as welding, health sciences, architecture and construction, and other career and technical courses.

11. Consider approval of revisions to district policies revised in accordance with the District of Innovation Plan at second reading.
AF (LOCAL) Innovation Districts
DBA (LOCAL) Employment Requirements and Restrictions: Credentials and Records
DK (LOCAL) Assignments and Schedules
DNA (LOCAL) Performance Appraisal: Evaluation of Teachers
EB (LOCAL) School Year
EC (LOCAL) School Day
EEB (LOCAL) Instructional Arrangements: Class Size
FO (LOCAL) Student Discipline
12. Consider approval of revision to district policy EIC (LOCAL) Academic Achievement: Class Ranking at second reading.
13. Consider adoption of the Resolution of the Board Determining Circumstances Required for Instructional Materials Fee Reduction or Waiver.
14. Consider adoption of the Resolution of the Board Designating an Instructional Materials Coordinator.
15. Consider approval of the revised Board Operating Procedures as reviewed at the Team of 8 Training on Tuesday, June 20, 2017.

A motion was made by Wilfred Broussard and seconded by Wanda Heath Johnson to approve the General Consent Agenda as presented. The motion passed unanimously.

Mr. Miller asked the Board if any item from the Construction Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Construction Consent Agenda was presented for a motion.

1. Consider ratifying the selection of Geotech Engineering and Testing to replace Terracon Consultants, Inc., and delegate authority to the Superintendent, or designee, to negotiate and execute a contract on behalf of the District.

A motion was made by Dawn Fisher and seconded by Minnie Rivera to approve the Construction Consent Agenda as presented. The motion passed unanimously.

Mr. Miller asked the Board if any item from the Financial Consent Agenda should be removed for separate vote. No item was requested for separate vote, and the Financial Consent Agenda was presented for a motion.

1. Consider approval of the proposed Budget Amendments for the month of July 2017.
2. Consider approval to call the public hearing for the purpose of discussing the 2017-18 Budget and Tax Rate on Monday, August 28, 2017, at 5:30 pm to be held at the District's Administration Building and authorize the Administration to publish the required public notice.
3. Consider approval of the tax refund request for overpayment of taxes as listed below.
CoreLogic \$2,682.62
4. Consider approval of the sale and execution of the resale deed for \$6,974.46 to purchase Tract 5: Lots 20 and 21, Block 77, Fidelity Addition.
5. Consider approval for the lease agreements with Dahill, a Xerox Company, through the Harris County Department of Education Choice Partners Cooperative Contract #13/051-DG-02 at an estimated annual cost of \$900,000.
6. Consider approval for the renewal of CSP 16-004 Garbage Collection Services for the period of September 1, 2017 through August 31, 2018, from Waste Connections of Texas at an estimated annual amount of \$300,000.
7. Consider approval for the renewal of RFP 17-001 Support Services Uniforms for the period of September 1, 2017 through August 31, 2018, at an estimated annual expenditure of \$200,000 with the following vendors:
Brentwood Marketing, LLC
G & K Services
Graphics Unlimited, Inc.
8. Consider approval of the purchase of grocery supplies funded by Student Nutrition for the 2017-2018 school year as presented:
AdvancePierre Food, Inc. \$88,330
Alpha Foods Company, Inc. \$169,400
Coca-Cola Bottling Company \$85,000

Hardie's Fresh Foods \$275,000
Kurz & Company \$247,500
Labatt Food Service \$4,620,000
Milk Products LP (Borden Dairy Company) \$1,567,500
Trident Beverage, Inc. \$81,070

9. Consider approval for the award of RFP 17-015 Warehouse Services for the period of September 1, 2017 through August 31, 2018, at an estimated annual cost of \$500,000 to vendors listed below:

Acco Brands USA, LLC
American Pride Paper & Plastic, LLC
Brawner Paper Company, Inc.
Butler Business Products, LLC
Contract Paper Group, Inc.
Dash Medical Gloves, Inc.
Devin Distributing and Packaging Inc.
DGS Educational Products
Grainger
Gateway Printing & Office Supply, Inc.
Graphics Unlimited, Inc.
Groupo GTE
Interboro Packaging Corporation
Liberty Data Products
Nasco (Nasco Education, LLC)
Nashville EMS Supply
Pyramid School Products
Delta Education (School Specialty, LLC)
Scott Electric
Shiloh Printing LLC
The Tree House
Tronex International, Inc.

10. Consider approval for the award of RFP 17-016 Custodial Supplies for the period of September 1, 2017 through August 31, 2018, at an estimated annual cost of \$200,000 to vendors listed below:

American Pride Paper & Plastic, LLC
Brawner Paper Company, Inc.
Buckeye Cleaning Center - Houston
Butler Business Products, LLC
Central Poly-Bag Corp
Devin Distributing and Packaging Inc.
Groupo GTE
Gulfstar Supply Company
Industrial Soap Company
Liberty Office Products
Matera Paper Company, Inc.
Pollock Paper Distributors Inc.
Pyramid School Products
Safeway Supply Inc.

11. Consider approval of the license agreement with NRG Stadium to host 2017-18 graduation ceremonies on June 3, 2018 for an estimated cost of \$84,500.
12. Consider approval of the Catering Sales Event Agreement with The Westin Galleria Hotel to host North Shore High School 2018 Prom on May 12, 2018 for an estimated cost of \$50,000.
13. Consider approval for the purchase of furniture from Meteor through TCPN Contract #R142203 for an estimated cost of \$75,000.
14. Consider approval of the service agreement with Avondale House to provide Extended School Year (ESY) services for the period of May 31, 2017 to August 31, 2017 at an estimated cost of \$15,000.
15. Consider approval of the service agreements with Avondale House to provide day school and speech therapy services for the period of September 1, 2017 to August 31, 2018 at an estimated cost of \$340,000.
16. Consider approval for the purchase of iStation, Achieve 3000, English 3D, and Inquiry instructional materials utilizing Instructional Materials Allotment funds at an estimated cost of \$636,000. Purchases of State Board-adopted instructional materials are not subject to the competitive purchase requirements of TEC 44.031
17. Consider approval of the purchase of zSpace Learning Labs and equipment for the 2017-2018 school year with an estimated cost of \$140,000.

18. Consider approval of the contract for Tour-Rific for North Shore Senior High Band trip on December 19-23, 2017. The estimated total cost for the trip is \$125,000.00.
19. Consider approval of the contract with Metamorphosis Concepts, Contract # 17/041KJ. Metamorphosis Concepts will provide specialized services to McKinney Vento students and their families for the period of September 1, 2017 through August 31, 2018 at an estimated annual amount of \$60,000 for services that are provided.
20. Consider approval to renew the agreement with Tri-County East Regional Day School Program for the Deaf via an interlocal agreement with Goose Creek Consolidated Independent School District for a period of one year beginning August 2017 through July 2018 at an estimated expenditure of \$300,000. The annual expenditure may increase based on utilization of contracted services
21. Consider approval of the contract between the District and Visual Communication Services (VCS) for the 2017-2018 school year for sign language interpreting services. The sign language interpreting services will be purchased from Visual Communication Services through Harris County Department of Education Contract #17/041KJ, for a daily rate of \$495, based on 8 hours a day at an estimated cost of \$86,000.
22. Consider approval of the service agreement with Texana Children's Center for Autism to provide day school and speech therapy services for the 2017-2018 school year at an estimated cost of \$82,042.
23. Consider approval of the Interlocal Agreement with Texas Political Subdivisions Property/Casualty Joint Self Insurance Fund (TPS) to purchase General Liability, Automobile Liability & Physical Damage, and Educator's Legal Liability and Crime Insurance for the period of September 1, 2017 to September 1, 2018, for an annual premium of \$237,021.
24. Consider approval of investment broker/dealers who have submitted certifications required by CDA(LOCAL), as presented.

A motion was made by Wanda Heath Johnson and seconded by Dawn Fisher to approve the Financial Consent Agenda as presented. The motion passed six in favor with one abstention.

INFORMATION: The following documents were presented for information:


Sonya George, Deputy Superintendent for Operational Support/Chief Financial Officer, presented the Comparative Tax Collection Report for the period of September 1 through May 31 for fiscal years 2015-2016 and 2016-2017, Comparative Tax Collection Report for the period of September 1 through June 30 for fiscal years 2015-2016 and 2016-2017, Annual Report of the District's Cooperative Purchasing Program Management Fees for fiscal year 2017-2018, General Fund Budget Summary Report for the period of September 1, 2016 through May 31, 2017, and the Donation Report for July 2017.

Kenneth Wallace, Deputy Superintendent for Educational Support and School Administration, presented the May 2017 Early Head Start Update and Fund 205 Expenditure Report Summary and the June 2017 Early Head Start Update and Fund 205 Expenditure Report Summary.

John Moore, Assistant Superintendent for Operations, presented the 2016 Bond Program Financial Report as of June 30, 2017 and the Quarterly Investment Report for the period of March 1, 2017 through May 31, 2017.

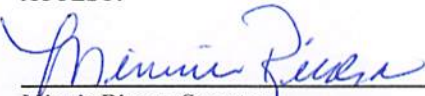
Terri Moore, Assistant Superintendent for Communication Services and Professional Development, presented the Scoreboard Advertising Report.

There being no other business before the Board at this time, the meeting was adjourned at 7:07 p.m.



Jeff Miller, President

ATTEST:



Minnie Rivera, Secretary